



**PARENT HANDBOOK**  
**2024 - 2025**

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## About Nature Together School

Our school is an early learning program taught completely outdoors in the Japanese Gulch of Mukilteo. We use an inquiry-based teaching style to spark children's curiosity and engage in active learning. The program's curriculum emerges from the children's interest as they move through the natural world and the seasons. In this program the children will develop a strong sense of place and belonging from their intimate connection with nature. We also encourage individual empowerment and promote group bonding.

### Address and Contact Information

Director:  
Kristin Hammer  
(425) 404-1985  
[kris@explorenaturetogether.com](mailto:kris@explorenaturetogether.com)

Mail correspondence can be sent directly to:  
Kristin Hammer  
619 4th St, Ste C  
Mukilteo, WA 98275

Program location:  
Japanese Gulch South Trailhead  
7609 44th Ave W, Mukilteo, WA 98275

School Registration:  
[info@explorenaturetogether.com](mailto:info@explorenaturetogether.com)

### Our Philosophy

We believe that young children learn best through direct experience with the natural world. Our goal is to tap into their sense of wonder about nature while teaching basic environmental, natural science and preschool principles. We teach respect for all living beings and how to minimize our impact on the earth. Our lesson plans flow organically from what nature presents us with each day.

### Teachers

Our Nature Together teaching team includes director/teacher Kristin Hammer (Ms Kris), teacher Darla Bauer (Ms Darla), teacher Cristen Bissell (Ms Cristen), teacher Emily Allred (Ms Emily), teacher Ethan Costanzo (Mr Ethan), and teacher Amber Neal (Ms Amber).

While school is in session we can be reached on-site at (425) 404-1985. Ms Kris can also be reached at [kris@explorenaturetogether.com](mailto:kris@explorenaturetogether.com).

Detailed information about our teachers qualifications can be viewed on our website. All Nature Together teachers are current in their First Aid and CPR certification and have passed a criminal background check. All of our teachers have current COVID-19 vaccinations.

## Policies and Procedures

### Commitment to your child's emotional well-being

As naturalists we are committed to inspiring and teaching respect for the earth and all it's creatures. This includes modeling and fostering respect for self and for others at all times. We shun competitiveness in favor of cooperative activities, guiding children to co-creative adventures.

We have a zero tolerance policy for hitting, grabbing, pushing, name calling, aggressiveness or any other demeaning behavior. If any of these behaviors occur, one of our teachers will immediately remove the instigating child to a calm place where the child's concern can be heard one-on-one. We empower children in learning how to work with others while simultaneously enhancing their individuality. We will speak respectfully to your child and model appropriate responses to the range of your child's emotions. We will hold and carry your child if it is necessary to their feelings of safety. If your child ever reports any type of negative experience at Nature Together, we ask that you please bring it to your child's teacher's attention immediately, so we can all communicate and work as a team to support your child's concerns or feelings.

### Location of classes

- Japanese Gulch  
Children will be dropped off and picked up at the Mukilteo Community Garden at the Japanese Gulch south trailhead. The physical address is 7609 44th Ave W, Mukilteo, WA 98275.
- Nature Together Classroom  
This year we have a dedicated indoor classroom space! It is located in Ms Kris's home, which backs up to the Japanese Gulch. It is a .2 mile hike through the gulch from the Community Garden. Classes will meet here approximately once per month, and in some cases of extreme weather. You will be notified when to meet at the classroom.

### Medication and Allergy Management

- Parents must provide written permission and directives for Nature Together Staff to administer medication. Medication administration is limited to Epi-pens or asthma medication. You must complete a Snohomish County Health Department Medication Authorization form for each medication.
- All medication must be:
  - In Original Container
  - Labeled with the child's name.
  - Have clear written instructions for dosage for the child's age.
  - Not past expiration date.
  - Medication must be left with teacher for the entire school year, and updated as prescribed by the doctor.

## Emergency and Injuries

- Fully stocked first aid kits, emergency medical forms and staff with First Aid and CPR training and certification are always present with the children.
- Emergency medical forms include parent contact information, emergency contacts and authorization for the release of a child to other adults, and health and medical histories. In addition, these forms give preschool staff permission to seek emergency medical care should the child require such treatment.
- In the event of a minor injury, the child will be treated with first aid by the preschool staff. The incident will be verbally reported to the parent or guardian at the end of the day. In the case of more significant injuries, staff will complete an Incident Report Form and provide a copy to the parent or guardian at the end of the day.
- In the event of an emergency, teachers will assess the situation and, if warranted, call 9-1-1. Teachers will respond as necessary until emergency help arrives. Parents or guardians will be contacted as soon as possible. In the event that we are unable to reach the child's parent or guardian, we will contact the individual(s) designated as emergency contacts for the child.
- If parents have a family emergency that requires their child to be picked up early from school, they may call your child's teacher to arrange for early pick-up.

## Toilet proficiency

Although we can handle occasional accidents, all children **MUST** be toilet-proficient in order to attend our class. Children must be able to know when they have to go to the bathroom and be able to communicate that. If your child has a messy potty accident we will call you to either come change your child's clothing or to take your child home.

## Parent-Teacher Communications

Good communication between parents and teachers is essential for the success of our students and our school. It ensures that we are able to identify and meet the needs of our students and the expectations of their parents. Please note that any questions about registration or tuition should be directed to [info@explorenaturetogether.com](mailto:info@explorenaturetogether.com).

We use a variety of methods to communicate with the parents:

- **Face to Face:** We encourage parents to discuss any questions or concerns they may have with their child's teachers. During school hours, teachers need to focus on the children, so we ask parents to reserve discussion of detailed matters with teachers until the end of the day or use e-mail and telephone as desired.
- **Email:** We will use email to relay most information to parents. All teachers have Nature Together email accounts and parents may email teachers with questions or concerns.
- **Telephone:** The school phone is Ms Kris's personal phone number (425) 404-1985. You are welcome to call her or text her with questions or concerns. If she is not available, please leave a message and she will get back to you as soon as possible.

## **Dressing Appropriately**

Dressing your child appropriately is **CRITICAL** to the success of our program. We adhere to the motto: There is no such thing as bad weather, only inappropriate clothing choices.

Here are a few simple guidelines for clothing:

- Please label all of your children's clothing - if you don't wish to permanently mark the clothing, you can tie a colored ribbon to the clothing.
- Dress your children in clothes they can get messy.
- Clothing and footwear should be loose fitting and roomy to allow the body's own insulation layer to surround the skin.
- Always dress your child with socks and closed-toe shoes.
- We discourage shorts even in warm months due to stinging nettle, black berry thorns and the amount of climbing children do in the forest.

In the winter months, we strongly suggest children be dressed in the following:

- Silk or smart wool socks
- Base layer: long underwear (Costco or other)
- Middle layer: cotton or fleece top and bottoms
- Top layer: Rain suit or rain pants and insulated waterproof jacket
- Waterproof, insulated boots
- Mittens and hat

Remember that this is an entirely-outdoor school. Make sure that you and your child are both okay with that. Remember too that your child may not experience cold in the same way that you do and to resist overdressing them. Send extra clothes and know that we will be very diligent about when to insist they put on more outer wear. Most important, keep **YOUR** attitude positive about blustery cold rainy days as some of our most fun days have been in this type of weather!

## **Seasonal Celebrations & Birthdays**

Our curriculum highlights natural and seasonal changes that take place during the course of the school year and will include the celebration of traditional holidays, while not espousing any particular religious teaching or political perspective. Examples include allowing children to wear their Halloween costumes to school and discussing thankfulness around Thanksgiving.

Birthdays are an exciting and special time for children. You may bring your child's favorite book for the teachers to read aloud that day and the class will sing happy birthday and make your child feel special. You may also bring a pre-packaged treat for your child to hand out at pickup for the children to take home with them.

## **Mandated Reporters**

All Nature Together Preschool staff are required by law to report and document any proved or suspected incidence of physical, sexual, or emotional abuse, neglect, or endangerment of a child immediately upon suspicion.

## **Custodial Situations**

Please notify us of any ongoing custody issues with your child. Nature Together will not be involved in custody disputes. If your family has a court order on file, please provide us with the most recent copy. Our teachers will follow a court order as it is written. The parent/guardian is responsible for providing any updated court orders. Please note: Per state law, in the absence of a court order, both parents have equal rights. If custody issues create a risk for our staff, or repeated disruptions in class, Nature Together has the right to remove a child from the program.

## **Sick child policy**

We require all children to stay home if they show any signs of illness. Parents are expected to assess the health of their child before coming to class. If your child is experiencing any of the following symptoms, please contact Ms Kris to discuss the next step.

- Fever (100.4 or greater)
- Cough (new, changed, or worsening)
- Muscle or Body Aches
- Shortness of Breath
- Sudden Loss of Taste or Smell
- Unusual Fatigue/Headache
- Sore Throat
- Congestion or Runny Nose
- Nausea or Vomiting
- Diarrhea

## **COVID-19**

Since COVID-19 has entered the endemic phase we no longer have special policies and procedures for it. Parents should observe the regular Sick Child Policy for any symptoms or illness.

Nature Together will follow any guidelines set by the Washington State Department of Health for child care programs regarding public health emergencies. Updates will be made to this policy as needed based on current local and state requirements.

## **Absence policy**

- **SICK DAYS:** If your child is sick and cannot attend class, please text Ms Kris at (425) 404-1985.
- If you know in advance that you will miss a day (vacation days, etc.), please send an email to Ms Kris.
- Please do not pass information to the teachers at pick-up or drop-off about upcoming absences, as it is a busy time and we may forget.
- Please note that no refunds or credit will be given due to days missed for illness, vacation, or other personal reasons.

## Extreme weather closure

Nature Together typically follows the Mukilteo School District lead when it comes to extreme weather. We want to make sure your children are learning in a safe environment with us. The teachers of Nature Together will make the call on whether or not to cancel class by 7am the day of class. If the Mukilteo School District is on a 2 hour delay, there will be no Nature Together classes that day.

Classes may be cancelled due to the following inclement weather:

- If driving conditions are unsafe due to snow or ice.
- If there are high wind advisories and the forest becomes unsafe.
- If air quality index is above 100 (airnow.gov). This is possible during the wildfire season.

***There will be no credit or refund for the days the preschool closes due to the weather.***

## Student Profile Forms/Medical Authorizations

Student Profile Forms must be completed for each student 2 days BEFORE the first day of class. These forms help our teachers get to know your child, and have emergency contacts set up. These forms also contain waivers we are required to have signed before your child is in our care. Students who do not have completed forms will not be allowed to attend class.



## Fees and Withdrawal Policy

Nature Together depends on tuition to operate, but we understand that unforeseen events can occur and withdrawal may be required. Please note that Nature Together is a very small business. It takes time to respond to email, and fulfill special requests. The fees and policies exist to cover labor costs for these changes. Thank you for understanding.

**Please email any class change or other requests to [info@explorenaturetogether.com](mailto:info@explorenaturetogether.com)**

Nature Together reserves the right to remove a child from the program if necessary due to behavioral issues but will work with parents or guardians to the greatest extent possible to address any concerns. If Nature Together removes your child from the program you will receive a refund as detailed below.

If you choose to withdraw your child from our program, we require that you give us a two week written notice to allow possible tuition refunds and also to open enrollment to others.

**Preschool and Elementary:** Please note that the \$125 deposit placed (for each day of class) is non-refundable. If you choose to withdraw before the beginning of the school year, and you have not made any tuition payments, then no refunds will be given. If you choose to withdraw before the school year begins, and you have made tuition payments, then the standard refund procedure will apply. Once the school year begins all tuition refunds will be prorated, minus a \$20 processing fee.

**Schedule Change Fee:** Nature Together classes are usually full, and there are people waiting for spots to open. We will do our best to accommodate any schedule change requests, but it is not often possible. If the school session has begun and we are able to change classes for you, there will be a \$20 processing fee.

**Late Tuition Payments:** A \$30 late fee will be added to your tuition if paid after the 10th of the month. If tuition has not been paid by the last day of the month then the child will not be able to attend class until the account has been made current. If you know your payment will be late please let us know.

**Late Pickup Policy/Fee:** Please be prompt in picking up your child(ren). A late fee of \$1.00 per minute will be charged if chronic tardiness occurs in pick-up. You will receive a late fee invoice.

## Class Information

### Drop Off/Pick Up Procedures

Preschool Drop off is at 9:30am. Pick up is at 12:00pm.

Children must be signed in and out by a parent, guardian, or authorized adult over the age of eighteen. Please talk with a teacher if you will need to drop off late or pick up early as we are often on the trails and cannot guarantee we will be nearby.

### Drop Off

Please do not arrive more than 5 minutes early for your scheduled class start time.

1. Please screen your child for illness before class. If a child is experiencing any symptoms, please keep them at home.
2. When you arrive, park in the lot and walk your child to the garden gate where your teacher will greet you and your child.
3. Once your child is checked in, you may leave and your child joins the class.

### Pick Up

Please do not appear more than 5 minutes early, as it is distracting to the students.

Students will be with the teachers outside the garden in the mulch area exploring and learning while waiting for parents to pick them up.

1. When you arrive, please wait outside the garden area.
2. The teacher will bring your child with their belongings to you and then sign your child out.

### Holidays and Breaks

**Nature Together school is not in session for any classes on the following days:**

Veteran's Day: November 11, 2024

Thanksgiving Break: November 25 - 29, 2024

Winter Break: December 22, 2024 - January 11, 2025

Martin Luther King Jr Day: January 20, 2025

Mid-Winter Break: February 16-22, 2025

Spring Break: April 6 - 12, 2025

Memorial Day: May 26, 2025

Juneteenth: June 19, 2025

## Preschool Class Information

### A Typical Day for Preschool Classes

15 Minutes

#### **Welcome Circle**

*We'll sing our hello song and discuss the day before heading into the woods.*

2 Hours (1 hour and 15 minutes for afternoon classes)

#### **Nature Immersion**

*We will hike into the forest for free exploration and unstructured play. Teachers will incorporate learning standards while in the woods. Topics include, but are not limited to, sorting, counting, textures, shapes, science, art and literature.*

15 minutes

#### **Reflections**

*We will end our time at the Mukilteo community garden shelter with a story and discussion/journaling of what we discovered that day.*

### **2024 - 2025 School Year**

Classes are offered Monday through Friday. You can register for 1, 2, 3, 4 or all 5 days.

#### **Morning Classes:**

Mondays: September 9, 2024 - June 16, 2025

Tuesdays: September 10, 2024 - June 17, 2025

Wednesdays: September 11, 2024 - June 18, 2025

Thursdays: September 12, 2024 - June 12, 2025

Fridays: September 13, 2024 - June 20, 2025

## Elementary Class Information

### A Typical Day for Elementary Classes

15 Minutes

#### **Welcome Circle**

*We'll discuss the day before heading into the woods.*

2 Hours (1 hour and 15 minutes for afternoon classes)

#### **Nature Immersion**

*We will hike into the forest for free exploration and unstructured play. Teachers will incorporate learning standards while in the woods. Topics include, but are not limited to, sorting, counting, textures, shapes, science, art and literature.*

15 minutes

#### **Reflections**

*We will end our time at the Mukilteo community garden shelter with discussion/ journaling of what we discovered that day.*

### **2024 - 2025 School Year**

Classes are offered Wednesdays.

Wednesdays: September 11, 2024 - June 18, 2025